

3-0125\*

Contract no. 224

20-64

A G R E E M E N T  
BETWEEN  
CITY OF ELIZABETH, NEW JERSEY  
AND  
ELIZABETH PUBLIC HEALTH NURSES ASSOCIATION

APRIL 1, 1990 THROUGH MARCH 31, 1992

TABLE OF CONTENTS  
PUBLIC HEALTH NURSES ASSOCIATION

ARTICLE	PAGES
I RECOGNITION	2
II CHECK OFF	3
II A UNION SECURITY	4
III BAN ON STRIKES	5
IV MANAGEMENT RESPONSIBILITY	6
V WAGES	7 - 8
VI CLOTHING ALLOWANCE	9
VII DISCIPLINE AND DISCHARGE	10
VIII GRIEVANCE PROCEDURE AND ARBITRATION	11 - 12 - 13
IX SENIORITY	14
X LONGEVITY	15
XI HOLIDAYS	16
XII OVERTIME	17 - 18
XIII VACATIONS	19 - 20
XIV FUNERAL LEAVE	21
XV SICK LEAVE	22
XVI ANNUAL MEDICAL EXAMINATIONS	23
XVII PERSONAL DAY	24
XVIII MATERNITY LEAVE	25 - 26
XIX MILITARY LEAVE	27
XX LEAVE WITHOUT PAY	28
XXI ASSOCIATION BUSINESS	29
XXII BULLETIN BOARDS	30
XXIII RULES AND REGULATIONS	31

TABLE OF CONTENTS

PUBLIC HEALTH NURSES ASSOCIATION (Continued)

ARTICLE	PAGES
XXIV WORK WEEK	32
XXV ACTING SUPERVISORS	33
XXVI REPORTING DAY OFF	34
XXVII INSURANCE	35 - 36
XXVIII NOTICES TO ASSOCIATION	37
XXIX TRAVEL ALLOWANCE	38
XXX EMBODIMENT OF AGREEMENT	39
XXXI APPROPRIATION OF FUNDS	40
XXXII TERMINATION OF AGREEMENT	41

AGREEMENT ENTERED into this *1<sup>st</sup>* day of *October* 1990  
between the CITY OF ELIZABETH, NEW JERSEY, hereinafter referred  
to as the "City" or the "Employer" and the PUBLIC HEALTH NURSES  
ASSOCIATION, hereinafter referred to as the "Association".

## ARTICLE I

### RECOGNITION

1. The City hereby recognizes, JNESO, as the exclusive and sole representative for collective negotiations concerning salaries, hours and other terms and conditions of employment for all permanent and temporary Public Health Nurses employed by the City who have completed ninety (90) calendar days probationary period, but excluding all other employees including the Director, Supervisor and other Clerical personnel.

2. Unless otherwise indicated, the terms "employee" or "employees" when used in this Agreement, refers to all persons represented by the Association in the above-defined negotiating unit.

## ARTICLE II

### CHECK OFF

1. Upon receipt of written authorization, the employer shall deduct Association dues weekly, on a pro rata basis, and shall remit the moneys collected to the Association once each month, not later than the 15th of the month. The Association agrees to indemnify and hold harmless the City from any cause of action, claims, loss or damages incurred as a result of the clause.

2. All deductions under this Article shall be subject to revocation at the termination of this Agreement by the employees who executed such assignments, upon giving written notice to that effect thirty (30) days prior to the expiration date of this Agreement. Such notice shall be given to the Association and the City Comptroller. The City Comptroller and the City Treasurer shall thereafter cease withholding any moneys whatever under such assignments.

3. Assignees shall have no right or interest whatsoever in any money authorized withheld until such money is actually paid over to them. The City or any of its officers and employees shall not be liable for any delay in carrying out such deductions and upon forwarding check in payment of such deductions by mail to the assignees' last known address, the City and its officers and employees shall be released from all liability to the employee-assignors and to the assignees under such assignments.

4. If any provisions of this Article are invalid under Federal law, or the laws of the State of New Jersey, said provisions shall be modified to comply with the requirements of Federal or State laws or shall be re-negotiated for the purpose of adequate replacement.

## ARTICLE II A

### UNION SECURITY

1. Upon the request of the Union, the employer shall deduct a representation fee from the wages of each employee who is not a member of the Union.

2. These deductions shall commence thirty (30) days after the beginning of employment in the unit or ten (10) days after re-entry into employment in the Union.

3. The amount of said representation fee shall be certified to the employer by the Union, which amount shall not exceed 85% of the regular membership dues, fees and assessments charged by the Union to its members.

4. The Union agrees to indemnify and hold the employer harmless against any liability, cause of action, or claims of loss whatsoever arising as a result of said deductions.

5. The employer shall remit the amounts deducted to the Union monthly, on or before the 15th of the month following the month in which such deductions were made.

6. The Union shall establish and maintain at all times a demand and return system as provided by N.J.S.A. 34:13A-5.4 (2) (c) and (3) (L.1979, c.477), and membership in the Union shall be available to all employees in the unit on an equal basis at all times. In the event the Union fails to maintain such a system, or if membership is not so available, the employer shall immediately cease making such deductions.

ARTICLE III

BAN ON STRIKES

1. It is recognized that the need for continued and uninterrupted operation of the City's departments and agencies is of paramount importance to the citizens of the community and that there should be no interference with such operation.

2. Adequate procedures having been provided for the equitable settlement of grievances arising out of this Agreement, parties hereto agree that they will not engage in, encourage, or sanction strikes, slowdowns, lockouts, mass absenteeisms or other similar action which would involve suspension of or interference with normal work performance.

3. The City shall have the right to discipline or discharge any employee participating in such activities as are prohibited in Paragraph 2 hereof.



#### ARTICLE IV

##### MANAGEMENT RESPONSIBILITY

1. It is recognized that the management of the Health Department, the control of its properties and the maintenance of order and efficiency are sole responsibilities of the City. Accordingly the City retains the following rights, except as they may be abridged in this Agreement, including, but not limited to selection and direction of the force; to hire; to suspend or discharge for just cause; to assign, promote, demote or transfer; to determine the amount of overtime to be worked; to relieve employees from duty for reasons of economy as provided for in N.J.S.A. 11A:8-1 and N.J.A.C. 4A:8-1.1 et seq. or for other legitimate reasons, not inconsistent with the terms and provisions of this Agreement; to decide on the number and location of facilities, to determine the work to be performed; amount of supervision necessary, equipment, methods, together with the selection, procurement, designing, engineering and control of equipment and materials; and to purchase services of others by contract or otherwise. It also retains the right to discontinue this service, at any time, for reasons of economy.

2. City-wide employee benefits granted during the life of this Agreement will include employees covered by this contract.

ARTICLE V

WAGES

1. Effective April 1, 1990, regular, full-time employees covered by this Agreement shall receive an across-the-board increase in the respective range as reflected in Appendix "A", hereto attached:

PHN - 1      \$1,205.00

2. Effective April 1, 1991, regular, full-time employees covered by this Agreement shall receive an across-the-board increase in the respective range as reflected in Appendix "A" hereto attached:

PHN - 1      \$1,170.00

3. In addition, those covered employees eligible within the terms of the City's salary schedule shall receive one (1) increment effective January 1, 1991 and one (1) increment effective January 1, 1992, however, no employee will be paid a salary rate above the maximum of the range for his/her title.

PUBLIC HEALTH NURSE

APPENDIX "A"

Effective April 1, 1990

<u>Range PHN - 1</u>	<u>Minimum</u>	<u>Maximum</u>	<u>Increment</u>	<u>Steps</u>
	\$19,980	\$21,280	\$325	4

Effective April 1, 1991

	<u>Minimum</u>	<u>Maximum</u>	<u>Increment</u>	<u>Steps</u>
<u>Range PHN - 1</u>	\$21,150	\$22,450	\$325	4

## ARTICLE VI

### CLOTHING ALLOWANCE

1. All Public Health Nurses covered by this Agreement, who are employed by the City as of April 1, 1990, will receive \$260.00 as allowance against expense for maintenance and upkeep of uniforms for the year 1990. This allowance shall be paid the second pay period of April.

2. All Public Health Nurses covered by this Agreement, who are employed by the City as of April 1, 1991, will receive \$260.00 as allowance against expense for maintenance and upkeep of uniforms for the year 1991. This allowance shall be paid the second pay period of April.

3. The City reserves the right to supply uniforms and maintenance in lieu of above payments on or after April 1, 1991 upon sixty (60) days notice, in writing, to representatives of the employees covered by this Agreement.

ARTICLE VII

DISCIPLINE AND DISCHARGE

1. Suspension, discharge and demotion for disciplinary purposes shall be only for good and just cause.
2. Any bargaining unit employee will have the right to have a union representative present at any disciplinary sessions or at any meeting which may result in disciplinary action against any employee.

## ARTICLE VIII

### GRIEVANCE PROCEDURE AND ARBITRATION

1. In the event that any differences or dispute should arise between the City and the Association or its members employed by the City over the application and interpretation of the terms of this Agreement, an earnest effort shall be made to settle such differences immediately and in the following manner. A member of the bargaining unit who wishes to file a grievance over provisions contained in the contract shall first submit in writing the occurrence to be aggrieved to the unit's grievance chairperson, provided the grievance is filed in writing within ten (10) calendar days of its occurrence or employee's knowledge thereof, whichever is later:

Step 1: Between the grievance chairperson and the employee's superior. If no satisfactory agreement is reached within three (3) working days, then

Step 2: between an official of the Association in conference with the Director or his/her designee; should no acceptable agreement be reached within three (3) working days, then

Step 3: the matter may be referred to arbitration by the City or the Association only.

2. Either party may notify the other in writing, by certified mail, not later than ten (10) calendar days after receipt of the written response of the Step 2 meeting of the intention to proceed to arbitration. Failing to agree on a satisfactory

## ARTICLE VIII

### GRIEVANCE PROCEDURE AND ARBITRATION (Continued)

arbitrator within five (5) calendar days, the moving party may request the Public Employment Relations Commission to designate the Arbitrator in accordance with AAA rules and regulations.

3. The arbitrator shall be limited to the issues presented, and shall have no power to add to, subtract from, or modify any of the terms of this Agreement to establish any wage rate. The decision shall be final and binding. The cost of arbitration shall be borne equally by both parties.

4. Unless extended by mutual agreement, the failure to observe the time limits herein shall constitute abandonment of the grievance and settlement on the basis of the last City answer.

5. It is specifically understood and agreed that arbitration shall not be obtainable as a matter of right if the grievance (a) involves the existence of alleged violation of any agreement other than the present agreement between the parties unless such other agreement is related to present agreement; (b) involves issues not covered by the terms and conditions of this agreement; (c) would require an arbitrator to rule on, consider, or decide a modification of negotiated rates of pay; (d) would require an arbitrator to consider, rule on, or decide the elements of a job assignment, or the right of management to assign or re-assignment of work does not conflict with provisions of this agreement; (e) pertains in any way to the

## ARTICLE VIII

### GRIEVANCE PROCEDURE AND ARBITRATION (Continued)

administration, interpretation or application of insurance, pension, savings or other benefit plans, or deals with covered employees who have not satisfactorily completed the designated probationary period. Nothing contained herein, where arbitration is not obtainable, shall prevent or bar the Association or the City of Elizabeth or an aggrieved employee from seeking redress through litigation in the courts.



## ARTICLE IX

### SENIORITY

1. Seniority is defined to mean the accumulated length of continuous service with the City, computed from the last date of hire for the purpose of benefits and is defined to mean the accumulated length of continuous service as a Public Health Nurse with the City for the purpose of layoff, recall from layoff, filling of vacancies, assignments or re-assignments, promotions. An employee's length of service shall not be reduced by time lost due to authorized leave with pay for a bona fide illness or injury certified by a physician or for authorized leave without pay under limitation specified in Article XVIII. While on leave without pay, the employee does not accrue sick leave or vacation time.

2. Seniority may be lost and employment terminated if any of the following occur:

1. Discharge for just cause.
2. Resignation.
3. Absence for five (5) consecutive working days without leave or notice.
4. Absence for illness or injury or leave without pay for more than one (1) continuous year unless extended by the City.

3. It is understood and agreed that in all cases of layoff and recalls from layoff, seniority shall prevail.

ARTICLE X  
LONGEVITY

1. All permanent employees covered by this Agreement shall be entitled to be paid longevity pay in accordance with the schedule contained in this Article. Longevity pay shall be applied on the basis of the employee's anniversary date of employment as follows if the employee's anniversary date falls between January 1 and June 30, he/she shall be entitled to adjusted longevity pay retroactive to January 1; if the employee's anniversary date falls between July 1 and December 31, he/she shall be entitled to adjusted longevity pay retroactive to July 1. Longevity pay, in the case of salary increases, will be credited retroactively to the January 1st preceding the execution date of this contract and will accordingly be computed on the new base salary.

2. The scale of longevity pay shall be as follows:

5th year of employment to completion of 9th year	2%
10th year of employment to completion of 14th year	4%
15th year of employment to completion of 19th year	6%
20th year of employment to completion of 24th year	8%
25th year of employment and over	10%

## ARTICLE XI

### HOLIDAYS

1. An employee not required to work shall receive time off with straight time pay for each of the following holidays and other Holidays which may be granted from time to time to other City employees:

New Year`s Day	Labor Day
Martin Luther King Birthday	Columbus Day
Lincoln`s Birthday	Election Day
Washington`s Birthday	Veteran`s Day
Good Friday	Thanksgiving
Memorial Day	Friday after Thanksgiving
Independence Day	Christmas

2. Employees required to work on a Holiday, shall receive, at their option, time and one-half off or time and one-half the regular base rate of pay in addition to the straight time pay for the Holiday.

3. If any of the above holidays fall on Sunday, Monday shall be considered as the holiday. If the Holiday falls on Saturday, the previous Friday shall be considered the Holiday.

4. If one of the above holidays falls within an employee`s vacation period, the employee shall not be charged a vacation day for said holiday.

## ARTICLE XII

### OVERTIME

1. Employees, when required to work overtime, will receive the first ten (10) hours during the weekly pay period, Monday through Sunday, in compensatory time on an hour for hour basis; all over forty (40) hours in the work week shall be paid at the rate of one and one-half times their regular rate of pay.

2. The employee's regular rate of pay is the base salary plus longevity.

3. The employees shall have the option to take payment in money for all over forty (40) hours or in compensatory time at the rate of one and one-half hours for each hour worked. Compensatory time shall be taken at a time when it does not interfere with the efficient operation of the department with the approval of the Director.

4. All overtime, except in emergencies, shall be voluntary and no employee shall be subject to discipline or discrimination for having refused to work overtime.

5. A seniority list shall be established and maintained for selection of those to work overtime. Overtime will be rotated amongst employees on the seniority list starting with those with the most seniority. If an employee refuses an assignment to work overtime or fails to report once assigned, unless excused by the Director, he/she shall be considered as having worked such overtime assignment for the purpose of maintaining a proper order of rotation for future assignments.

ARTICLE XII

OVERTIME (Continued)

6. Three (3) days` notice shall be given to employees when they are to be assigned overtime for special programs scheduled for evenings, weekends or holidays, except emergencies.

7. In the event that there is insufficient manpower qualified and available for work, the Director shall have the authority to subcontract for outside assistance.

## ARTICLE XIII

### VACATIONS

1. Employees covered by this Agreement shall be entitled to vacation leave with pay according to the following schedule:

1st year - 1 working day per month

(1st three months earned but cannot spend)

#### BEGINNING

#### ENDING

2nd year	5th year	13 working days
6th year	10th year	15 working days
11th year	15th year	18 working days
16th year	20th year	20 working days
21st year	25th year	23 working days
after 25 years		26 working days

2. Vacations shall normally begin following the regular "days off" of the employee.

3. When any vacation is not taken in the calendar year, when earned, because of the employee's option, the same can be taken in the following year. Such accumulated vacation days shall be taken on a date set with the consent of the department head, but may not be extended beyond the second year.

4. The vacation period shall be the calendar year from the 1st day of January to the 31st day of December. Vacations shall be scheduled by the Director, giving priority to employee choice according to seniority.

5. Any Public Health Nurse covered by this Agreement, who is entitled to vacation leave at the time of retirement,

ARTICLE XIII

VACATIONS (Continued)

shall receive the earned vacation which has not been taken prior to the date of retirement. In the event that an employee is entitled to vacation leave at the time of death, his/her estate shall receive the earned vacation pay on the same basis as an employee who is retiring.

6. Upon completion of twenty-five (25) years of continuous service, the employee shall receive five (5) additional days vacation for that anniversary year only.

ARTICLE XIV

FUNERAL LEAVE

1. Leave with pay, not exceeding three (3) days, shall be granted to any employee in the event of a death in his/her immediate family without penalty of sick leave or vacation time.

2. Immediate family for purposes of the above is defined as follows:

1. Mother and father
2. Husband or wife
3. Brother or sister
4. Children
5. Mother-in-law and father-in-law
6. Grandmother and grandfather
7. Brother-in-law and sister-in-law
8. Grandchildren of employee or spouse

3. This provision also applies for any other relative who resides with the employee.

4. One (1) working day shall be allowed in the event of the death of an aunt or uncle.

5. Special cases will be referred to the Director for up to two (2) additional days for such funeral leave.

6. Leave with pay as provided for in this section is intended to be used for the purpose of handling necessary arrangements and attending the funeral of the deceased member of the immediate family and shall not be accumulated. If the employee does not attend the funeral of the deceased, pay allowance (as provided in this section) will not be allowed.



ARTICLE XV

SICK LEAVE

1. All full-time employees are to receive sick leave on the basis of one (1) working day per month during the first calendar year of employment and fifteen (15) working days in every calendar year thereafter. Any amount of sick leave allowance not used in any calendar year shall accumulate to the employee's credit from year to year to be used if and when needed for such purpose.

2. An employee shall not be reimbursed for accrued sick leave at the time of retirement or termination.

ARTICLE XVI

ANNUAL MEDICAL EXAMINATIONS

1. The Director shall arrange each year for all the employees covered by this Agreement to have a yearly medical examination.
2. Reports and results of said physical examination will be considered confidential. A copy of said report and results will be sent to the employee.
3. The scheduling of said examination shall be by the Director.
4. The cost of the medical examination shall be borne by the City.
5. Examination records to be forwarded to the Directress Public Health Nursing Service for custodial maintenance with such individual or group records to be made available to the Director upon demand.

ARTICLE XVII  
PERSONAL DAY

1. After one (1) year of service computed from the last date of hire, full-time employees may be granted one (1) Personal Leave Day during each year of this Contract for any of the following reasons:

- a. Religious observance
  - b. Death of a blood relative not included in the Funeral Leave section.
  - c. Personal, legal, business, household or family matters of an emergency nature, not covered elsewhere in this Agreement, provided the employee states the specific reason for the request and such is approved in writing by the department head.
2. This day shall not be accumulated.

## ARTICLE XVIII

### MATERNITY LEAVE

1. Upon request, in writing to the appointing authority, a regular, full-time employee shall be entitled to a maternity leave of absence not to exceed six (6) months. The employee may request that such leave shall be with pay to the extent of accrued sick leave, otherwise the time on leave shall be without pay. When an employee is informed by a physician that she is pregnant, the employee shall immediately inform her Director in writing of same. The Director, upon learning that an employee is pregnant, shall require a written statement from the treating physician attesting to the fact that said employee is physically capable of continuing employment and is able to perform all the duties of her position. The Director shall advise the treating physician of the title and duties prior to the physician preparing the statement as referred to hereinabove.

2. Employees on maternity leave must return to work not more than thirty (30) days after birth or termination of pregnancy, whichever occurs sooner, unless the employee submits a statement, in writing, from the treating physician stating the need for an extended leave and indicating the length of such extension.

ARTICLE XVIII

MATERNITY LEAVE (Continued)

3. An employee returning to work from maternity leave must present to the Director a physician's statement certifying her ability to resume all normal duties. Seniority shall be accrued while the employee is on paid leave, but shall be retained during leave without pay.

ARTICLE XIX

MILITARY LEAVE

Military Leave shall be provided in accordance with applicable Federal and State statutes and regulations.

ARTICLE XX

LEAVE WITHOUT PAY

1. The appointing authority may grant the privilege of a leave of absence without pay to a permanent employee for a period not to exceed six (6) months at any one time.

2. Such leave of absence may be renewed for an additional period not to exceed six (6) months only by formal action of the appointing authority with the approval of the governing body. No further renewal may be granted except upon the approval by the Department of Personnel for reasons as established by Department regulations.

3. Request for such leave shall be in writing to the appointing authority not less than two (2) weeks in advance of the date for which such leave is desired, except in the event of an emergency, stating the reason for the leave and the time requested.

4. Such request for leaves will not be unreasonably denied.

ARTICLE XXI

ASSOCIATION BUSINESS

1. Meetings between representatives of the City and of the Association for negotiation of terms of the Agreement on the handling of grievances as prescribed herein should be scheduled on City time wherever practicable.

2. Leave of absence with pay to attend and serve as delegate to convention of the Association may be granted in writing for not less than two (2) nor more than three (3) employees, not to exceed four (4) days during a calendar year, contingent upon available manpower.



ARTICLE XXII

BULLETIN BOARDS

1. The Association shall be allowed partial use of the bulletin board located in the Nurses' room for the posting of notices relating to meetings and official business only.
2. No notice shall be posted until it has been submitted to the Director of Health, Welfare and Housing.

ARTICLE XXIII

RULES AND REGULATIONS

1. The City may establish and enforce reasonable, binding rules and regulations in connection with its operation and maintenance of discipline provided rules and regulations are first negotiated with the Association and provided further, prior to the implementation, copies shall be furnished to the Association.

2. It is understood that employees shall comply with all such rules and regulations. Employees shall promptly execute the instruction and orders of the Director and supervisors. If an employee or employees believe a rule, regulation, instruction or order of an officer or other supervisor is unreasonable or unjust, the employee or employees shall comply with the rule, regulation, order or instruction, but with further provision that such employee or employees may regard the rule, regulation, order or instruction as a grievance which shall be handled in accordance with the grievance procedure set forth in Article VIII of this contract.

3. The failure of an employee to comply with such a rule or regulation may be the basis for disciplinary action subject to the right of the employee to treat such action as a grievance and subject to arbitration.

4. The City agrees that its officers and supervisors will not ask any employee or employees to engage in any activity which would violate accepted safety practices.

ARTICLE XXIV

WORK WEEK

1. The work week shall comprise two (2) schedules:

1. From 8:30 a.m. to 3:30 p.m.

2. From 9:00 a.m. to 4:00 p.m.

2. The Director shall arrange said schedules so as to provide for the efficient operation of the Department.

ARTICLE XXV

ACTING SUPERVISORS

Acting supervisors shall receive the minimum of the pay range of the supervisor. However, the employee's longevity will be paid on the salary earned in the permanent title.

ARTICLE XXVI

REPORTING DAY OFF

When a Public Health Nurse calls in to report that he/she will not be available for that day, he/she must only report this to his/her immediate supervisor who in turn will notify all those concerned.

## ARTICLE XXVII

### INSURANCE

1. All employees covered by this Agreement and eligible members of their family shall be entitled to full coverage of Blue Cross and Blue Shield hospitalization coverage, including Rider "J" of the New Jersey Blue Cross and Major Medical Insurance, the premiums of which shall be paid for by the City.

2. The City acknowledges that the rules and regulations of the State Health Benefits Commission established that Chapter 88, P.L. 1974 does:

(a) apply to all eligible present and future pensioners of the employer and their dependents;

(b) continue as long as the State is paying the cost of its eligible pensioners and their dependents in accordance with the provisions of Chapter 75, Public Laws of 1972.

(c) provide for local employer reimbursement of Federal Medicare premiums for eligible pensioners and/or their spouses, as well as the payment of health insurance premiums required by the program on a basis comparable to the reimbursement made by the State to its eligible pensioners and their spouses in accordance with the provisions of Chapter 75 Public Laws of 1972.

(d) require the local employer to pay the full cost of such premiums and Medicare charges.

3. The City hereby agrees to pay the premium or periodic charges for the benefits provided to all eligible retired employees and their dependents covered under the program but not including survivors, if such employees retired from a State or locally-administered retirement system effective after the date the employer adopted the State Health Benefits Program on a benefit based on 25 years or more of service credited in such retirement system, excepting the employees who elected deferred retirement, but including the employees who retired on disability pensions based on fewer years of service credited in such retirement system and also to reimburse such retired

ARTICLE XXVII

INSURANCE (Continued)

employees for their premium charges under Part B of the Federal Medicare Program covering the retired employees and their spouses in accordance with the regulations of the State Health Benefits Commission.

4. All employees covered by this Agreement and eligible members of their families will be covered by a Prescription Drug Plan. The premiums will be paid by the City.

5. All employees covered by this Agreement and eligible members of their families will be covered by a Dental Plan. The premiums will be paid by the City.

6. All other insurance benefits presently in effect shall be maintained throughout the period of the contract.

ARTICLE XXVIII

NOTICES TO ASSOCIATION

Copies of all general orders and communications affecting wages, hours and other terms and conditions of employment for employees covered by this Agreement shall be furnished to the Association within ten (10) working days of their promulgation.



ARTICLE XXIX

TRAVEL ALLOWANCE

Effective April 1, 1990, all employees covered by this Agreement, who are required to use privately-owned automobiles in the performance of their duties, shall receive \$100.00 per month for the use of said vehicle.

## ARTICLE XXX

### EMBODIMENT OF AGREEMENT

1. This document constitutes the sole and complete agreement between the parties, and embodies all the terms and conditions governing the employment of employees in the unit. The parties acknowledge that they have had the opportunity to present and discuss proposals on any subject which is (or may be) subject to collective bargaining. Any prior commitment or agreement between the City and the Association or any individual employee covered by this Agreement is hereby superseded.

2. Neither this Article nor this contract shall be interpreted so as to cause any reduction in salaries or benefits which are presently in existence.

ARTICLE XXXI

APPROPRIATION OF FUNDS

All wages and other financial benefits accruing to employees covered by this Agreement shall be specifically subject to the appropriation of adequate and necessary funds therefore by the Elizabeth City Council in its annual municipal budget or as otherwise allowed by law.

ARTICLE XXXII

TERMINATION OF AGREEMENT

This Agreement shall be effective as of April 1, 1990 and shall remain in full force and effect through March 31, 1992 and shall be automatically renewed and extended from year to year thereafter without addition, change or amendment unless either party serves notice in writing to the other party not less than sixty (60) days before the end of the term then in existence of its desire to terminate, change, amend or add to this Agreement.

IN WITNESS WHEREOF, the undersigned parties duly authorized to do so have executed this Agreement the / 5<sup>th</sup> day of October, 1990.

CITY OF ELIZABETH, NEW JERSEY

BY: 

THOMAS G. DUNN, MAYOR


ATTEST:



ANTHONY R. PILLO, Deputy City Clerk

ELIZABETH PUBLIC HEALTH  
NURSES ASSOCIATION

  
Patricia Caplette, President

  
Kathleen Chaballa, Secretary/Treasurer

CITY OF ELIZABETH
APPROVED AS TO FORM
PHYSICAL CONDITIONS
TERMS & CONDITIONS
DESCRIPTION

ld/90